

**Name of Project: Construction of Utla Dam Project (Drinking Water Supply Scheme) District Swabi**

**Name of Sub-Project: Geo-Technical Investigations for Utla Dam Project**

**TORs / INSTRUCTIONS TO BIDDERS**  
**REGARDING SUBMISSION OF BIDS**

**Note: These instructions / TORs will be part of contract agreement and binding on contractors where applicable.**

- i. Financial proposals are required to be submitted in a sealed envelope with 2% Call deposit from schedule Bank with requisite documents i.e. enlistment with KP Irrigation Department and Pakistan Engineering Council (PEC) in requisite category duly renewed.
- ii. The proposals shall be valid for a period of 90-days after the date of submission of bid, on the expiry of the same, it may be extended on mutual agreement.
- iii. The financial proposals of the contractors will be evaluated according to Procurement Rules 2014, of the KAPRA on single stage, Single envelop procedure.
- iv. Any observation on the TOR must be brought into the notice of the department before last date of submission of the proposals. No objection will be entertained after the submission of Financial proposals.
- v. The employer reserves the rights for any addition / alteration or amendment in the TOR of the Project. The additional cost, if any will be negotiated.
- vi. Contractors shall be responsible for payment of all taxes in respect of personnel and other activities with no liability to the client.
- vii. Payment to the contractor for the tests, boreholes and Geo-technical investigations will be made as per requirements of the Project duly undertaken with the approval of the client / consultants and tested through reputed laboratories (CMTL Lahore or PCSIR) according to quantity and unit cost, quoted by the contractor.
- viii. The quantities and scope of work mentioned in BOQ are tentative and may be increased or decreased as per actual site requirement as per directions / satisfaction of the client / consultants.
- ix. Any additional test, investigation and work, if required will be carried out by the contractor / firm and its rate will be worked-out as per rates of the CMTL Lahore or PCSIR plus 22.5% overhead, according to contractor premium or through negotiation between client and the contractor.

- x. The bidders / firms are supposed to have visited the site and are thoroughly acquainted with the working conditions; therefore, no excuse will be entertained / tolerated in accomplishment of the assignment/ work.
- xi. The bidders / firms are supposed to have good experience in drilling bore holes and Geo-technical investigations and have arrangements for requisite field machinery and expert personnel, no excuses will be tolerated for accomplishment of the proposed job or any additional activities if required for the investigations.
- xii. In case the contractor / firm without sound reasons fail to complete the assignments according to the time schedule, shall pay compensation and damages to the department equal to 0.1% of the tender fee per day to a maximum of 10%.
- xiii. Security deposit and income tax will be deducted as per the prevailing Government rules.
- xiv. Contractor / Firms shall appear in Project meetings and site visits and shall also make presentation if so desired by the department for which no TA/DA, boarding, lodging and claim for incidental charges etc. shall be entertained.
- xv. The contractor / firm except with prior approval of the department shall not sublet the study / investigations or any part thereof.
- xvi. If the consultant fails to complete any activity or part of activity the client reserves the rights to execute the same at the risk & cost of the contractor / firm.
- xvii. If the work or part of work is dropped due to any reason, the contractor will have no claim to this account and the cost shall be duly rationalized.
- xviii. The Contractor / Firm shall be liable for all losses or damages and short comings in deliverance as a result of miss-conduct or inadequate services in performing the investigations. The contractor would provide indemnity bond.
- xix. Laboratory testing will be made through reputed laboratories as per direction of the client / consultants according to American Standard for testing and materials (ASTM), British Standard (BS) and any other relevant standards as recommended by the employer / supervisory consultants.